

Graduate Teaching Assistant

Higher Education Program

Position Description

The graduate teaching assistant (GTA) will teach or assist teaching two courses in the fall semester and two courses in the spring semester in the College of Humanities and Social Sciences, specifically in the School of Integrative Studies (SIS). The teaching assignment will be based on area of teaching experience, expertise, and education. Supervision will be provided by both SIS as well as the Higher Education Program. The GTA offers opportunities to integrate doctoral course content into teaching and advising assignments.

Mission of the Higher Education Program

The Higher Education Program (HEP) at George Mason University prepares individuals for positions of leadership in teaching, research, and administration at community colleges, four-year colleges, and universities around the globe. The interdisciplinary, graduate-level curriculum focuses on leadership, the scholarship of teaching and learning, administration, and assessment. The program also prepares students for positions in academic and student affairs as well as in associations, government agencies, and industries whose activities relate to or impact higher education.

Qualifications

GTAs must be registered for courses in the PhD in Education with a specialization in Higher Education Program. GTAs must maintain good academic standing and be a fulltime student.

International students *must* have a TOEFL score of at least **250** (or at least **100** for the Internet-based TOEFL). TOEFL scores are verified.

Applications are being accepted until the position is filled.

Term of appointment is renewable for three years depending on satisfactory performance.

To Apply:

Send letter of interest, resume, statement of teaching philosophy, and list of three references to:

Jan Arminio, Ph.D.
Higher Education Program MSN 1B3
4400 University Drive
George Mason University
Fairfax, VA 22030

We may request a phone or face-to-face interview.

Time Commitment:

The GTA position is a 20 hour per week work commitment. At times, the work may require extended hours and/or night and weekend work hours. Besides teaching, the GTA may be required to serve as an advisor, and attend department meetings, GTA meetings, and professional development opportunities. Position begins 2 weeks prior to fall semester 2017.

Compensation:

The compensation package includes a \$12,600 stipend with tuition waivers of \$9,829.00 and \$200.00 Educational Resource Fee.